

## Set up request for an email forwarding for Alumni in the field of the email service operated by Systemgruppe Angewandte Informatik, SGA

Alumni of the Institute of Computer Science and b-it, who are registered in the Alumni Network of the University of Bonn, can retain a published, individually assigned email address hosted by the SGA.

To set up the forwarding, emails will be forwarded to the University ID email address (Uni-ID) of the respective person.

\* The changeover of the Uni-ID to Alumni must be done after receiving the warning email from the HRZ. (Only possible in the month before the expiration of the Uni-ID. In case of expiration and for any other questions concerning the HRZ services please contact the HRZ directly. The Uni-ID is managed exclusively by the HRZ).

Hereby, I request the forwarding of em	ails hosted by the email service of the SGA,
for my inventory address:	
to my continued assigned address:	@ uni-bonn.de
I confirm a successful functional test:	Activation request from:
Last name, First name:	Status : Inst./Dept.: (Information obligatory <u>also</u> for students

<u>Note</u>: Insofar as the masculine form or the generic masculine is used in the following, this form refers to all applicants, such as ladies, gentlemen and miscellaneous.

- 1 The forwarding of the email address published in publications to the Uni-ID address is intended as a contact opportunity for third parties. An active use of the first-mentioned email address is no longer intended and thus no use beyond the forwarding is feasible.
- 2 The forwarding is realized via the regular email service of the SGA. Its standard mode of operation (in particular measures to protect users and the service from malware and unsolicited messages) may also affect this address. The forwarding of messages that are not accepted by the regular SGA email service is excluded. There is no entitlement to filtering or protection against malware or other unwanted messages.

- 3 The setup should be done in the course of the first activation day or the following working day. Previously accepted messages are stored in the mailbox. The access to this mailbox is available by seven days, or by the expiration of your identification/access data at the longest. Please consider this process when submitting your application and plan with appropriate lead time. After a successful activation a confirmation notification will be sent by email to the address the forwarding is requested for.
- 4 The forwarding is linked to the Uni-ID and can be set after the forwarding destination address ceases to exist.
- 5. The provider is at liberty to restrict or discontinue the forwarding in whole or in part, permanently or temporarily, at any time.
- 6. SGA forwarding information will be sent to the forwarding, or Uni-ID email address.
- 7. Necessary user-related data of the alumni such as name and the email addresses of the forwarding are electronically stored on systems of the SGA only for their duration of existence. For the technical monitoring and security of the email service of the SGA, usual log data of the transmission may be temporarily stored, which will be deleted immediately or automatically when the usual holding time for it is exceeded. The same applies within the time between receipt and successful or aborted forwarding for the processed messages themselves.
- 8. Alumni shall indemnify the University of Bonn and its employees and agents against all claims if third parties assert claims for damages, injunctive relief, or otherwise against the aforementioned due to abusive or illegal conduct on the part of the alumnus. The alumnus will be informed if third parties take legal action against them regarding the alumnus.
- 9. The University of Bonn does not guarantee that the desired forwarding is error-free and possible at all times without interruption, even if a high level of availability is strived for. Data loss or changes as a result of technical malfunctions and the disclosure of confidential data by unauthorized access by third parties cannot be ruled out. The University of Bonn assumes no responsibility for the accuracy of the forwarding. It is also not liable for the content, in particular for the correctness, completeness and up-to-dateness of information that is merely forwarded. Furthermore, the University of Bonn shall only be liable in the event of intent or gross negligence on the part of its employees, unless there has been a culpable breach of essential cardinal obligations. In this case, the liability of the University of Bonn is limited to typical damages foreseeable at the time of the establishment of the user relationship, unless intentional or grossly negligent conduct is involved.

I have taken note of the previously mentioned points and accept them.

Date, Name (Plain Writing) Applicant Date, Name (Plain Writing / Stamp) Advocating Department Manager

Personal (!) Signature Applicant Signature Advocating Department Manager

Please return the printed form with both signatures to the to the postal address indicated in the form header.

In case of queries about the process: postmaster@iai.uni-bonn.de